**Stewardship Ministry Annual Evaluation Form**

**One-on-one conversations**

**Questions:**

1. Is the description in the ministry catalog representative of your ministry?  Do any changes need to be made?  Is the contact information correct?

2. During the 2016 Stewardship appeal did you have any parishioners sign up to join your ministry?  Were you able to contact them? How many are active in your ministry?

3.  What is the ideal number of members needed for your ministry to function smoothly?

4.  Is there a procedure in place to involve new members in a meaningful way? Please explain.

5.  Is there a succession plan in place for your ministry?  Do all members of the ministry feel their ideas are listened to and considered?

6.  We are planning a ministry fair the weekend of November 5/6 and we would like each ministry to set up a table highlighting their ministry. Who will be the contact person for this event?

7.  If someone is inactive in your ministry is there an effort to follow up and determine the reasons for their lack of participation? What has been the result of such follow up?

8. Do you feel your ministry has a focused mission? Do you feel your ministry is still relevant for our parish family?

9.  Do you have any other areas of concern?  Do you need support from the Stewardship Committee in any way?