

# Stewardship Annual Planning Calendar Example

## 2017 St. Blaise Stewardship Calendar

### January

- 1/9: Monthly Stewardship Committee Meeting
- 1/10: Stewardship Webinar – Insights Into Parish Stewardship
- 1/21 & 1/22: Monthly Lay Witness Talk – Tom Smith (Pro Life)
- 1/22: Youth Sports Mass
- 1/23: Winter Stewardship e-Newsletter distributed
- 1/24: Stewardship Evening with Archbishop Carlson @ the Cardinal Rigali Center
- 1/27: New Parishioner Dinner with Fr. Hill and Fr. Lake

### February

- 2/13: Monthly Stewardship Committee Meeting
- 2/14: Stewardship Webinar – Stewards of Our Talents and Strengths
- 2/25 & 2/26: Monthly Lay Witness Talk - Joe Panzeri (Athletic Association)
- Schedule Bi-Annual Parish Ministry Leader Meetings in April and November
- Decide to do Increased Offertory Program in the Fall (as part of annual Parish Stewardship Renewal)?

### March

- 3/13: Monthly Stewardship Committee Meeting
- 3/14: Stewardship Webinar: Stewardship Leadership
- 3/25 & 3/26: Monthly Lay Witness Talk – Alice Smith (St. Anne’s Sodality)
- 3/28: Legacy Planning (Will & Trust) Seminar

### April

- 4/10: Monthly Stewardship Committee Meeting
- 4/11: Stewardship Webinar – Spirituality of Giving
- 4/12: Bi-Annual Parish Ministry Leader Meeting
- 4/22: Annual Parish Volunteer Appreciation Breakfast
- 4/22 & 4/23: Monthly Lay Witness Speaker Talk – Mary Ann Stewart (Annual Catholic Appeal)
- 4/24: Spring Stewardship e-Newsletter distributed
- Schedule August – December Monthly Lay Witness Speakers

### May

- 5/7: Youth Sports Mass
- 5/8: Monthly Stewardship Committee Meeting
- 5/9: Stewardship Webinar – Forming a Stewardship Committee
- 5/27: Parish Picnic

### June

- 6/12 – 7/21: Order Parish Stewardship Marketing Material
- 6/12: Monthly Stewardship Committee Meeting
- 6/13: Stewardship Webinar – Training Lay Witness Speakers
- Receive Parish Stewardship Planning Manual
- Update Stewardship Covenant Card used in the Fall annual Parish Stewardship Renewal
- Recruit new stewardship committee members (Peter, Paul & Mary terms end in 2017)
- Identify Stewardship Sunday Lay Witness Speaker(s) in October

### July

- 7/10: Monthly Stewardship Committee Meeting
- 7/11: Stewardship Webinar – Stewardship Best Practices

- 7/19: Parish Stewardship Training Night @ the Cardinal Rigali Center
- 7/21: Parish Stewardship Marketing Materials Order is due
- 7/24: Summer Stewardship e-Newsletter distributed

### August

- 8/1: Fall Festival Planning Meeting
- 8/8: Stewardship Webinar – Incorporating Prayer in our Daily Life
- 8/14: Monthly Stewardship Committee Meeting
- 8/23: Lay Witness Speaker Training @ the Cardinal Rigali Center
- 8/25: Stewardship Marketing Materials delivered
- 8/26 & 8/27: Monthly Lay Witness Talk – George Steele (Social Justice)
- Receive Parish Stewardship Posters

### September

- 9/9 & 9/10: Announce Upcoming Stewardship Events at all Masses and in bulletin
- 9/10: Youth Sports Mass
- 9/11: Monthly Stewardship Committee Meeting
- 9/12: Stewardship Webinar – Children’s Stewardship
- 9/16 & 9/17: Parishioners Receive Annual Stewardship Report & Frs. Hill & Lake review in homily
- 9/18 – 9/22: Parishioners receive Stewardship Introduction Letter, Brochure and Covenant Card
- 9/23 & 9/24: Stewardship Awareness Sunday – Frs. Hill & Lake give Stewardship homily
- 9/27: Parish Ministry Leader Night of Reflection

### October

- 9/30 & 10/1: Stewardship Lay Witness Talk at all Masses – Al & Betty Davis
- 10/8: Annual Mass in the Grass
- 10/8: Annual Fall Festival (includes Festival of Ministry)
- 10/10: Stewardship Webinar – Incorporating Other Cultures into Parish Stewardship
- 10/14 & 10/15: Stewardship Covenant Card Sunday
- 10/16: Monthly Stewardship Committee Meeting
- 10/17: Contact Parish Ministry Leaders with new volunteer information
- 10/21 & 10/22: Monthly Lay Witness Talk – Monica Summers (Eucharistic Adoration)

### November

- 11/13: Monthly Stewardship Committee Meeting
- 11/14: Stewardship Webinar – Engraining a Stewardship Culture
- 11/18 & 11/19: Annual Parish Renewal Results communicated to Parish
- 11/22: Bi-Annual Parish Ministry Leader Meeting
- 11/25 & 11/26: Monthly Lay Witness Talk – Bill Winters (Ushers)
- Schedule January – April 2018 Monthly Lay Witness Speakers

### December

- 12/11: Monthly Stewardship Committee Meeting
- 12/12: Stewardship Webinar – Parish Strategic Offertory Review
- 12/23 & 12/24: No Monthly Lay Witness Talk (Christmas Eve)
- 12/24 & 12/25: Hand-out Parish Christmas gift at all Masses

### Notes

- Weekly Stewardship Reflections in Bulletin
- Weekly Stewardship Prayers of the Faithful said at all Sunday Masses
- Weekly Electronic Offertory Sign-Up Reminder in Bulletin
- Stewardship Webinars Available 24/7 on Archdiocesan Stewardship website ([archstl.org/stewardship](http://archstl.org/stewardship))