



ADVANCEMENT FOUNDATION
Supporting the Catholic Diocese of Fort Worth



MEMORANDUM

TO: Pastors and Parochial Administrators
FROM: Paula K. Parrish, CFRE, Executive Director
DATE: March 7, 2018
SUBJECT: Fiscal Year 2019 Parish Operating Grant Applications

Attached please find the grant application form for parish operating grants awarded from the Advancement Foundation as part of the Annual Diocesan Appeal case for support. These grants are available to small, rural or needy parishes within the Diocese of Fort Worth.

Completed grant application forms, with accompanying documentation, may be submitted via email, fax or postal mail and must be received no later than **Tuesday, May 1, 2018**.

Following input from the Diocesan Pastoral Finance Committee and approval by the Board of Directors of the Advancement Foundation, parish operating grants for fiscal year 2019 will be awarded and awardee parishes notified prior to June 30, 2018. Grants will be disbursed in 12 equal payments beginning July 1.

Criteria for applying for a parish operating grant:

1. The parish applying for a grant must be a small, rural or needy parish.
2. The parish must be current in loan payments if there is an outstanding loan.
3. The parish must be current in its accounts payable.
4. The fiscal year 2018 budget for the parish must accompany the grant application.
5. The grant application form must be completed in its entirety, including all signatures.

Please submit the application and all required documentation by **Tuesday, May 1, 2018** via email, mail or fax:

Advancement Foundation
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Fort Worth TX 76108-2919

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